

## Rental Guidelines

Please check in with the studio attendant at the front desk on the 11th floor before entering the studio for your rental.

### Covid Rules

1. Must show proof of vaccination along with ID to enter the studio
2. Face coverings and masks must be properly worn at all times
3. All individuals receive a daily temperature check at the front desk upon entering
4. Employees, students, and renters are required to maintain a physical distance of 6 feet at all times.
5. No more than 2 people are allowed in the 11th floor restrooms at a time.
6. Please check in with the studio attendant at the front desk for contact tracing purposes.

### Studio Rules

1. No street shoes on the marley. Dance footwear or bare/socks only.
2. Absolutely no food or drink (except water) inside the studios. No gum.
3. The Artist may not leave any of their belongings behind. The studio is not responsible for lost items.
4. The Artist must throw away all their garbage in the designated trash bins.
7. The Artist shall not allow any object that might damage the floor (including street shoes of performers, staff, and members of the audience) on the floor of the main studio or small studio. No paint or body makeup that will transfer onto the floor during rehearsal or performance may be used.
6. The Artist is responsible for leaving the space in the same condition as received, including but not limited to, all Center theatrical property, equipment, furniture, fixtures, etc., standard wear and tear excepted. If in the sole determination of the Center there is damage to the facilities or its content, the Artist shall be charged for the cost of repairing said damage. Artist will provide the Center credit card information for the purposes of payment upon the assessment of the cost of damage by the Center.
7. The Artist is responsible for cleaning up after themselves, including but not limited to, turning off the AC units/fans, putting away used equipment, throwing away trash, collecting belongings, etc.
8. The Studio is situated in a residential building. Artist agrees that all rehearsals and Artist performance activity shall end before or promptly at 9:30pm on any night. If Artist activities run beyond 9:30pm, studio personnel has the right to stop the activity and instruct Artist to begin their strike of the space.

9. The Artist shall use the Reserved Space only for the rehearsal and presentation of dance or other theatrical performances and for activities reasonably attendant thereto. The Artist shall not allow the Reserved Space to be used for any unlawful purpose.
10. All photography and videography must be scheduled and approved

Please note:

- All Artists must include any warm-up, set up, or strike time in their hours of rental and must be out of the studio by the end of their rental time.
- Rentals must be paid in full either before or on the first day of rental. The Center cannot secure a rental without payment. If the Artist does not provide payment, the Center has the right to rent the studio to another organization willing to pay in advance.